



Minutes
General Assembly Meeting

Thursday, September 7, 2023
4:00-5:00 pm
Room: NMOR 130

Agenda Overview and Attendance

Welcome Message from our President

- Excited about the enthusiasm for this year
- Continue to reach out with questions/concerns

Guest Speaker: Dr. Greg Bell, Dean of the Graduate School

- Faculty in mathematics, dean of graduate education
- Starting his 19th year at UNCG
- Two new Faculty Fellowships, Dr. Hewan Girma (African American and African Diaspora Studies) and Dr. Sarah Daynes (Sociology) who will work with student-facing roles/questions

Fall Funding Windows

- Open: Oct. 6 at 8 am to 20 at 5 pm
- ***While we want to fund all graduate students, we unfortunately cannot as we have a limited budget. We operate on a first come, first serve basis and on application accuracy. Funding is not guaranteed***
- [Application instructions](#)
- Two possible funds to apply for: Research Capstone Fund
- Professional Development Fund
 - o Professional Development Fund (PDF) Virtual Conference Application
 - Being a presenter is not required
 - What you need
 - Letter of support from faculty advisor
 - Student reimbursement form (found on GSA website)
 - Receipt of conference, itemized list of costs
 - Proof of attendance (conference at a glance, schedule, etc).
 - o For international students: need NRA001, NRA002, or 1-55 1 Form
 - Only applications from a represented department will be accepted
 - o Professional Development Fund (PDF) In-Person Application
 - Fill out TRV-1 Form Correctly (found on GSA website)

- Carefully watch the pre-recorded videos on GSA's website; select "business" as your purpose of travel
- PDF of an email from advisor/supervisor saying they have pre-approved your travel and business purpose of attendance
- Letter of support from your faculty advisor (explicitly stating what business purpose you have attending)
- Itemized receipt of conference costs
 - If you have not attended conference yet: submit estimated costs; travel will be tentatively funded; send your receipts to your department's funding person not to GSA's treasurer, Clair Newman
- Proof of conference: schedule at a glance/thank you for attending email, etc.
- Presentation abstract
- If you are NOT a US citizen: NRA-001, NRA-002, or 1-551 form
- The funds are technically by amount allocated, not by number of students
 - For example, if every student only gets \$100 for PDF, another 40 students could also be granted \$100
- Research Capstone Fund (RCF)
 - Up to \$300 to spend on whatever you need to complete your research (not your advisors)
 - This is a reimbursement to your department NOT you
 - Some departments will pick up additional funding
 - Students can go in together to get more funding (so 2 students = \$600)
 - The following does not qualify for RCF
 - Furniture, cash/cash advance gifts, subject/participant payment, dissertation binding, any request over \$300
 - For a full list of what is/is not allowed, visit this link: <https://purchasing.uncg.edu/pcard/#allow>

Review Committees and Committee Sign-Up

- Find the form sign-up [here](#)
- Committee sign-up will close September 14

Questions from your constituents

- Active shooter guidelines for departments and university-wide
- Would campus police come talk to departments?
- Will Drs. Bell, Girma, and Daynes have office hours?
 - Bring back assistantships?
 - Reduce student fees
 - Raise stipends
- Provost Office Hours
- For university budget updates, see <https://innovation.uncg.edu/initiatives/academic-data-dashboards-admin-services-review/>
- Room change for accessibility issues

Meeting Adjourned