

**Graduate Student Association
General Assembly Meeting
February 7, 2017
SOE Building, Room 120
4:00 p.m.-5:00 p.m.**

GSA Minutes 2/7/2017
Call to order: 4:00pm

I. PRESIDENT'S REPORT

Notes from the Vice Chancellor's Leadership Meeting:

- Office hours for professor us currently being debated
- Police Chief Paul Lester spoke about timely warnings & emergency alerts (annual security report sent in October if you have any questions).
- Adopt-A-Cop Program

Self-defense programs offered by campus safety:

- R.A.D. for Women (Rape Aggression Defense)
- R.A.D. for Men (Resisting Aggression with Defense)

Ashley Risotto from Career Services spoke informed the body of some of the services provided by the Career Services Center including:

- providing mock interviews help with cv/résumé/cover letter writing
- Interview Stream (for those who cannot come during office hours)
- Spartan Careers: this gives students access to employers who are specifically reaching out to UNCG to hire Spartans and posts are updated weekly
- For more information visit csc.uncg.edu

II. VICE PRESIDENT OF PUBLIC RELATIONS REPORT

Reported on the result of the online survey taken by UNCG graduate students. The following are the concerns of the student body:

- Parking
- Student funding/tuition & fees
- Post graduate employment
- Time management
- Student safety (in light of the recent election)
- Future PhD programs
- Graduate students paying same fees (for health center, gym and etc.) as undergraduates although they are on campus less

All of the GSA executive officers gave a description of their duties:

VP of PR:

- Disseminating all communicate
- Contacting department heads to find out who will represent the respective departments at GSA meetings
- Updates GSA website
- Sits on various panels
- Keeps weekly office hours

President:

- Be the face of GSA
- Sits on many committees
- Can sit on faculty senate
- Has opportunity to meet with different constituencies of UNCG community
- Runs GSA meetings
- Sits on different panels
- Keeps weekly office hours

VP of Programs:

- Takes care of President's responsibilities in their absence
- Organize and schedule programs for GSA
- Reserve meeting rooms for GSA events
- Sits on different panels
- Keeps weekly office hours

VP of Finance:

- Processes all paperwork for Professional Development Fund, Research Travel Grants and the Thesis Development Fund
- Reminds GSA of deadlines for the respective funds and grants
- Keeps weekly office hours

FEBRUARY 28TH, 2017 5PM

Is the final date to submit a statement of candidacy to be an executive board member of GSA for the 2017-18 school year. Statements of candidacy should be emailed to ALL of the following addresses:

**gsapres@uncg.edu
gsavppgm@uncg.edu
gsavppub@uncg.edu
gsafinvp@uncg.edu**

III. VICE PRESIDENT OF PROGRAMS REPORT

- Previously it was announced GSA would attempt to create an online program for students to write their own CV. Due to the fact that multiple partners have dropped out of this endeavor, it was decided the cost (\$25,000.00) was too expensive
- It is instead suggested students take advantage of the services provided by the Career Services Center. See above for further information
- In addition to Final Fridays GSA is interested in participating in a service project and a social engagement this year
- Anyone interested in helping the programs committee should email gsavppgm@uncg.edu

IV. VICE PRESIDENT OF FINANCE REPORT
Professional Development Fund funding windows for 2016-2017:

- Summer II 2016 (June 16-August 14):
Application Deadline – June 10
- Fall 2016 (August 15 – January 16):
Application window- September 3–September 16
- Spring 2017 (January 17 – May 12):
Application window- November 3 – November 16
- Summer I 2017 (May 13 – June 15):
Application window- March 3 – March 16

2016-2017 Research Travel Grants Application Deadlines:

- Summer I 2016- Due April 15th and decision will be made by April 22nd
- Summer II 2016 (June 16-August 14): May 20, 2016 by 5:00pm EST
- Fall 2016 (August 15 – January 16): September 23, 2016 by 5:00pm EST
- Spring 2017 (January 17 – May 12): February 24, 2017 by 5:00pm EST
- Summer I 2017 (May 13 – June 15): April 14, 2017 by 5:00pm EST

Thesis/Dissertation Fund:

First come first served

There is a special finance committee who determines the disbursement of all funds/grants.

ALL PAPERWORK SHOULD BE SUBMITTED WITHIN 2 WEEKS AFTER TRIP.

OTHER ITEMS:

•**Dr. Burke will be in attendance at next month's meeting March 9th.**

•**FINAL FRIDAYS will be held at Old Towne Draught House:
1205 Spring Garden Street --Friday February 24th, 2017 6-9PM**